



DATE: August 15, 2013
SUBJECT: Student Enrichment Center,
Penn State Harrisburg
TO: Architectural Firms

Over the past few years Penn State Harrisburg has experienced a substantial increase in its student population. In order to help address this increase, we need to provide additional student support space and with that goal in mind, we commissioned Bohlin Cywinski Jackson to perform a feasibility study that would help us develop a program and establish the scope of the project.

The new facility will be located within the academic core of the campus and help define two new quads. It will include offices and meeting rooms for the counseling and learning centers, student life facilities including food service, a convenience store, a 400 seat lecture hall and a spiritual center. The project will also include the campus bookstore with the existing structure being demolished and the function absorbed into the new facility. The new building is expected to have approximately 58,600 GSF with a total project budget of \$27,000,000. We expect design to commence immediately with occupancy by August 2016.

If your firm is interested in pursuing this project, please submit the following:

1. A brief statement detailing your firm's unique qualifications for designing facilities of this type and scope. Include a sampling of your previous relevant experience and graphic examples representative of your architectural designs.
2. Your firm's vision of what, beyond purely functional issues, constitutes the essence of this type of facility. To indicate to the Screening Committee your understanding of the uniqueness of this project, discuss some of the issues that are important in the design of a project of this type.

Please submit to my office eight hard copies of your response by noon on September 11, 2013 and limit your submission to five, single sided, 8-1/2 x 11 pages. Please include the name and email address of your firm's contact individual for this project. If you have any questions regarding this request please contact me or Adam Dent, Project Manager at afd101@psu.edu .

The University will use a qualifications based selection process with long list, short list and interviews. The Screening Committee will select a long list of approximately ten firms from the respondents to this letter. A Request for Proposals (RFP) will be posted to this website by September 27, 2013. The RFPs will be due in my office at noon on October 23, 2013. Three firms will be chosen from the RFP respondents and interviewed during the week of November 18, 2013. The results will be announced at the Board of Trustees meeting on November 22, 2013 and posted to this website.

Sincerely,

David Zehngut
University Architect
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cc: Screening Committee