

DATE: August 8, 2017 – **Updated August 17, 2017**

SUBJECT: **Architect/ Engineer Selection - Team Interviews**
College of Medicine Innovation Pavilion for Research & Learning
Penn State Health Milton S. Hershey Medical Center

TO: **Short-Listed Teams**
Henningson, Durham & Richardson of Penn., Archs. & Engrs., P.C. (HDR) and Foster + Partners
The S/L/A/M Collaborative (SLAM) and Stantec Inc.
Skidmore, Owings & Merrill LLP (SOM)

The Screening Committee met at the Hershey Medical Center on August 8, 2017 to determine the short list for this project. The Screening Committee has selected the above three (3) teams, as the final short list. Interviews for the three short-listed teams will be conducted at the University Fitness and Conference Center at the Hershey Medical Center in Hershey, Pennsylvania on September 6, 2017. A campus map is included.

The interview schedule is as follows:

<u>Room</u>	<u>Time</u>	<u>Interviewing Team</u>
Fitness Conf. Center Rm. 302A	8:50 A.M. – 10:30 A.M.	Interview – HDR and Foster + Partners
Fitness Conf. Center Rm. 302B/C	10:50 A.M. – 12:30 P.M.	Interview – SOM
Fitness Conf. Center Rm. 302B/C	1:20 P.M. – 3:00 P.M.	Interview - SLAM and Stantec

The interview rooms will be available half an hour before your assigned time. A projection screen will be provided for your use with connectivity via laptop (IBM compatible) or USB thumb drive. Access to internet or technology needs are your responsibility.

The interview format will be 50 minute presentation (including your team introductions), followed by a 50 minute question and answer session. If time is left within your allotted Q+A time, you will be given time for a closing.

Your team should clearly describe why you believe you are the best team for the project, including explanation of your team’s differentiators. As a part of the presentation, we request that you address the following topics. Present the information in the format, topic duration, and arrangement of information, best suited to your team.

- **Team.** Briefly introduce interviewees and their role on the project. Review overall team (org chart) and identify the roles of key team members/ consultants. Identify how your team will comply with the University’s Diverse Business Enterprise Program.
- **Experience.** Briefly recap overall lead firm and team experience with projects of a similar size, complexity and programmatic uses (research, vivarium, simulation, School of Medicine academic spaces). If important to your team, discuss trends and/ or benchmark data specific to this project type.
- **Approach.** Describe your approach to this project, including but not limited to: how multiple architectural and planning firms will interact with each other and with project stakeholders at different stages of the project. Identify which team members will lead critical efforts, tasks, and phases. Discuss approach to identifying actionable project drivers with project stakeholders and your team’s experience and/or ability to connect project drivers into realized design solutions.

- Cost and Schedule. Briefly describe your approach to the project schedule and cost control. Identify critical path items, milestones, and schedule drivers. Outline critical factors to consider with respect to the project budget and discuss your impression of the total project budget.
- Site/ Circulation. Discuss the building siting with respect to site design, sustainability, massing, and ability to accommodate future expansion of the campus. If important to your team, discuss your envisioned arrival sequence, design impact of new and/or modified pedestrian flows (within the complex and around the site) and traffic/ delivery flows around the site.
- Design Ideas. Utilizing or expanding on the design ideas presented in your proposal, present project specific design ideas and/or considerations for this project. We do not expect final design solutions to be presented. Rather, we want to hear what your team believes to be the critical design issues for this site/ program and how you would address these key issues. Feel free to utilize precedent projects if helpful to your team.

Limit your team's attendance to ten (10) people. Given the interview duration, we anticipate that not everyone will have a speaking role and that some may participate only in the Q+A session. We strongly prefer to meet with the key contacts for the project that will be working with us on a daily basis. Executive level representation that will not actively participate in the design and construction phases should not attend.

To assist you in preparing for these interviews, the following documents are provided:

- Full Programming document by Skidmore, Owings, & Merrill LLP – Separately distributed to all teams via email on August 14, 2017
- Campus Map
- Sample room layout
- Photo requirements, due by 12:00 noon on September 05, 2017 to Madeline Cantú mac56@psu.edu

In the event that your team is selected, we will show the Board of Trustees examples representative of your architectural designs; with this in mind, we require that you submit to us photographs in digital format no later than 12:00 noon on September 05, 2017. Requirements for the photographs are described in the attached sheet. It is important that the photographs be representative of the type of project and function similar to the College of Medicine Innovation Pavilion for Research & Learning project.

The result of the interviews will be announced at the Board of Trustees meeting on Friday, September 15, 2017 and posted to our website.

Questions, comments, or additional information requests should be directed to myself or David Barto at dbarto@pennstatehealth.psu.edu or (717) 531-3724.

Sincerely,

Greg Kufner, AIA, NCARB



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CC: Screening Committee

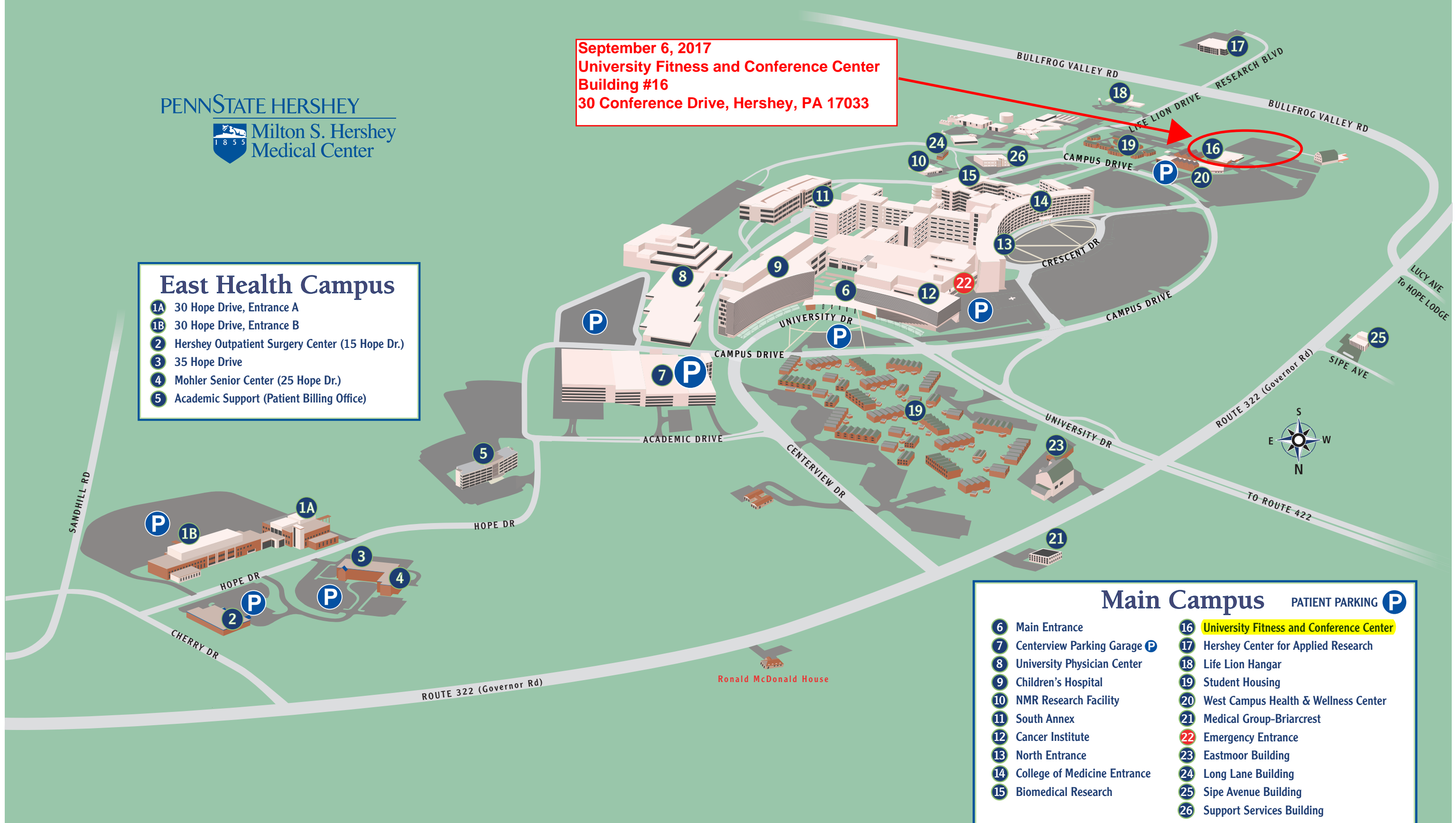
Penn State Milton S. Hershey Medical Center CAMPUS MAP



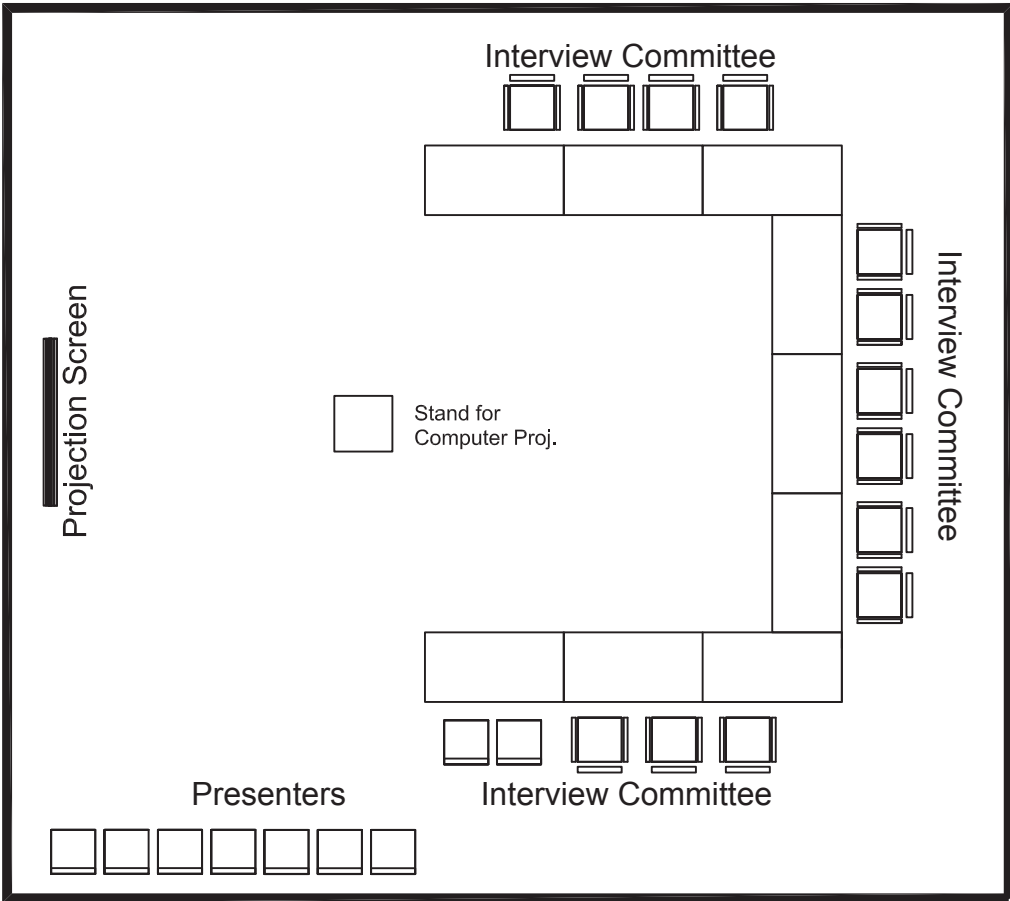
September 6, 2017
University Fitness and Conference Center
Building #16
30 Conference Drive, Hershey, PA 17033

- ### East Health Campus
- 1A 30 Hope Drive, Entrance A
 - 1B 30 Hope Drive, Entrance B
 - 2 Hershey Outpatient Surgery Center (15 Hope Dr.)
 - 3 35 Hope Drive
 - 4 Mohler Senior Center (25 Hope Dr.)
 - 5 Academic Support (Patient Billing Office)

- ### Main Campus
- | | |
|---------------------------------|--|
| 6 Main Entrance | 16 University Fitness and Conference Center |
| 7 Centerview Parking Garage P | 17 Hershey Center for Applied Research |
| 8 University Physician Center | 18 Life Lion Hangar |
| 9 Children's Hospital | 19 Student Housing |
| 10 NMR Research Facility | 20 West Campus Health & Wellness Center |
| 11 South Annex | 21 Medical Group-Briarcrest |
| 12 Cancer Institute | 22 Emergency Entrance |
| 13 North Entrance | 23 Eastmoor Building |
| 14 College of Medicine Entrance | 24 Long Lane Building |
| 15 Biomedical Research | 25 Sipe Avenue Building |
| | 26 Support Services Building |



Board of Trustees Architect / Engineering Interview Room Layout



REQUIREMENTS FOR COLOR PHOTOGRAPHS OF BUILT PROJECTS

Examples of the Architect's / Engineers's built projects are required for presentation to the Board of Trustees as part of the approval process. Images will be used for a Powerpoint presentation and will be projected with a 16:9 aspect ratio (widescreen).

Approximately (12) high quality exterior and (6) high quality interior photos should be submitted along with a very brief description of each photo. Photos must be of BUILT projects and should be relevant to the proposed project. Hand drawn renderings, computer drawn renderings and models, and photos of study models will NOT be accepted. It is highly recommended that interior shots include people using the space. Please send digital photographs that meet the following minimum standards.

Minimum photo dimensions:

6.5 x 10 inches (975 x 1500 pixels)

Minimum resolution: 150 pixels/inch

(Photos will be inserted into Powerpoint at a maximum resolution of 220pixels/inch)

Preferred photo formats: .tif, .jpg, .png, .gif for use in a PC environment

File transfer methods:

- email is preferred with a maximum attachment file size of about 10mb/email.
- Files may be zipped (compressed) using WinZip and/or emailed individually.
- FTP sites with explicit instructions or user-friendly interfaces

Photos should NOT contain any text. A descriptive reference document should be included that provides a project name and location for each photo. Please send to:

Madeline Cantú, RLA
Design Resources Coordinator
Campus Planning & Design
203 Physical Plant Building
University Park, PA 16802
mac56@psu.edu
(814) 863-4242

Please don't hesitate to call or email with any questions or concerns.